

## **AMENDMENT #1: Mexico: Merida ITS Modernization (2022-51005A)**

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Please note that the Request for Proposals (RFP) for the Mexico ITS Modernization Technical Assistance is amended, as follows:

### **SECTION 2.13: PROPOSAL SUBMISSION REQUIREMENTS**

The new submission deadline for proposals has been extended to August 26, 2022 at 2:00 PM (local time in Merida, Mexico).

**Questions and Answers:** This amendment also consists of questions and answers submitted by potential Offerors regarding the RFP. Responses to submitted questions are below.

**Q1: Please confirm if all project deliverables (draft and final) must be submitted in English and Spanish.**

A1: The Grantee will request for some deliverables to be translated into Spanish, which will be determined during the kick-off call

**Q2: Please confirm that the official language to be used during the TA, including stakeholder consultations, will be English.**

A2: The Offeror should be prepared to have consultations in Spanish when necessary.

**Q3: Please confirm the target start date of the TA and the estimated completion date for the TA. For planning purposes, we need to know the estimated duration of the TA from the Mobilization Date to the Submission of Final Report.**

A3: Per the schedule provided in Appendix 2, the TA is estimated to take 7 months to complete. Per Section 3.5 of the RFP, Offerors should develop their own proposed Technical Approach and Work Plan, including a detailed schedule of performance.

**Q4: Please confirm that the Subcontractor Information Form should only be completed for U.S. subcontractors and does not need to be completed for local (Mexico-based) subcontractors.**

A4: Subcontractor Information Form is required for each proposed subcontractor, both U.S. and Host Country subcontractors.

**Q5: Aside from the 5-page Executive Summary requirement, are there any other page limitations for the technical proposal?**

A5: No, there are not.

**Q6: Is HEP Consulting eligible to participate in this solicitation process?**

A6: The Desk Study Consultant who conducted the assessment of the activity cannot participate in the solicitation process.

**Q7: Which firm was assisting with the SIT project over the first phase and second phase? Is this firm eligible to bid for this proposal?**

**A7:** Per the Grantee, the firm is not eligible to bid.

**Q8: Which firm was involved in the UNEP-funded “Ruta Electrica Merida” study and is this firm eligible to bid for this proposal?**

**A8:** Per the Grantee, the firm is not eligible to bid.

**Q9: For demand assessment, is collection of primary information required? Will existing demand studies be provided, for example traffic data, or an O-D matrix from the PIMUS?**

**A9:** Per the Grantee, yes, collection of primary information is desired. Also, existing demand studies will be provided.

**Q10: Will the Service Provider be excluded from bidding on any future work resulting from this current engagement?**

**A10:** Per the Grantee, the Service Provider will not be excluded.

**Q11: Please confirm that per USTDA’s nationality, source, and origin requirements issued in May 2022, Offerors may include on their team non-Host Country citizens who are lawfully admitted for work and/or permanent residence in the Host Country.**

**A11:** Please refer to USTDA Nationality, Source and Origin Requirements, which are available in the USTDA Document Center at: <https://ustda.gov/ustda-document-center/>.

**Q12: Will IMDUT be supporting the U.S. Firm to arrange initial meetings and follow up meetings with key local stakeholders in the public and private sectors?**

**A12:** When possible, IMDUT will help arrange meetings with local stakeholders.

**Q13: In Task 4, please clarify if the regulation to be analyzed is only the regulation applicable to the Service Provider’s recommendation or if it includes the regulation related to the implementation of the recommendation. In other words, would it include the legal provisions to release the right of way, for the purchase of vehicles, contracting the third parties to operate the network, as is the case in other states?**

**A13:** The regulations that will be looked at as part of the technical assistance are defined in Task 4 of the terms of reference and will also depend on the recommendations resulting from the Technical Assistance. Recommendations must be financially feasible, technically feasible and legally implementable.

**Q14: Beyond the information provided in Appendix 2, can complete background information be provided for the bid preparation on the following:**

- **SIT Project Studies**
- **APTS Feasibility Study**
- **Urban Sustainable Mobility Plan (PIMUS)**

**A14:** Background information will be provided to the Service Provider selected for the Technical Assistance during Task 1: Kick-Off Meeting, Current Conditions Assessment, and Data Collection.

**Q15: Assuming that a U.S. Firm subcontracts a Mexican company to perform at most 20% of the work, can non-Mexican staff from the Mexican company's non-Mexican parent company participate as key staff?**

**A15:** Please refer to USTDA Nationality, Source and Origin Requirements, which are available in the USTDA Document Center at: <https://ustda.gov/ustda-document-center/>.

**Q16: The following requirement is included under point 3.6. EXPERIENCE AND QUALIFICATIONS of Section 3: PROPOSAL FORMAT AND CONTENT, on page 13 of the RFP:**

**“...As many as possible but not more than six (6) relevant and verifiable project references must be provided for each of the Offeror and any subcontractor, including the following information:...”**

**Our understanding is that the following can be presented as project references: Technical sheets and/or contracts and/or certifications that demonstrate the Offeror's experience relevant to the objectives and TOR for the Technical Assistance. Is our understanding correct?**

**A16:** Please refer to Section 3 of the RFP.

**Q17: For a Mexican company that has a non-Mexican parent company, may the latter's experience be presented to demonstrate a subcontractor's experience and qualifications?**

**A17:** Please refer to Section 3.6 and Section 4 of the RFP.

**Q18: Local interviews will be necessary. Can USTDA and IMDUT confirm if any field work is envisioned? If so, to what extent. (i.e. verification of existing units, inspection of deployed systems and equipment, etc.)?**

**A18:** Please refer to the Terms of Reference in Appendix 3 of the RFP. Offerors should propose their own technical approach and work plan.