

AMENDMENT #3: 2020-51003A Santos Dumont Airport Safety Assessment and Improvement Plan

POC: Anna Amaya, USTDA, 1101 Wilson Boulevard, Suite 1100, Arlington, VA 22209-3901,
Tel: (703) 875-4357, Fax: (703) 775-4037, Email: RFP@ustda.gov.

Please note that the Request for Proposals (RFP) for the Technical Assistance for the Santos Dumont Airport Safety Assessment and Improvement Plan is amended, as follows:

Section 2.13: Proposal Submission Requirements

The new **submission deadline for both email and hard copy bids** has been extended to 4pm (Brazil local time: GMT-3) **FEBRUARY 18, 2021**.

Questions, Answers and Clarifications: This amendment consists of clarifying questions and answers submitted by potential Offerors regarding the RFP packet. Responses to submitted questions are attached.

Clarification Questions

1. Given the current circumstances of the Covid-19 pandemic and if travel restrictions are in place, would it be possible to implement some of the deliverables remotely? If so, which ones? If not, would on-site presence be mandatory during the entirety of the assignment? **As per the Terms of Reference (TOR), on-site presence is not mandatory for the entirety of the technical assistance. There are a few tasks in the TOR that do require travel. In the event travel is not viable at the time the selected Contractor is negotiating the contract for this technical assistance with the Grantee, the Contractor may propose alternate approaches to one or more of the tasks requiring travel. The suggested changes would need to be approved by both the Grantee and USTDA.**
2. In what way do you anticipate the Covid-19 related restriction to impact the implementation of the project? **The tender for the concession of Santos Dumont airport is still scheduled to be released in June 2022.**
3. Will the consultant be paid in the US and or in Brazil? **The Contractor will be paid in the U.S.**
4. Could you indicate all the stakeholders with whom the consultant will have to collaborate? **The relevant stakeholders are stated in the Terms of Reference.**
5. Does the proposal format for this project need to follow any specific template? **There is no specific template for proposals.**

6. Could you indicate the amount of experts, their roles, and the total amount of man-months you expect consultants to provide for this assignment? **The Contractor shall propose the division of labor between the experts based upon the TOR.**

7. Could you indicate the level of effort you expect for each deliverable? **The Contractor shall propose the labor allocations necessary to complete the TOR**

8. What is the expected duration of this assignment? **It is expected that the technical assistance will be completed by late 2022.**

9. Please indicate whether or not the competing firms will be assessed on their experience as well as that of their experts, or solely on their experiences as firms. **Firms will be assessed by the experience of their proposed experts.**

11. What does the payment schedule look like in terms of the grant disbursements? **Please refer to Appendix III of the RFP (page 75). Section G(2) in the Mandatory Clauses of the Grant Agreement explains the payment schedule.**

12. Is there a requirement for the signature of a partnership agreement between lead firms and subcontractors? **Mandatory Clause 1 in Annex II of the Grant Agreement states: All work performed under this Contract must be performed either by the Contractor or otherwise pursuant to a written Subcontract. While you don't need a "partnership agreement", there must be some kind of written subcontract between the lead Contractor (Offeror) and its subcontractors.**

13. Is there a need for the inclusion of a power attorney in the proposal? **No, we don't have a power of attorney requirement.**

14. In section 3.6 Experience and Qualifications, the RFP states "As many as possible but not more than six (6) relevant and verifiable project references must be provided for each of the Offeror and any subcontractor..." Can you clarify as to whether this means (1) up to six references can be provided in total for the whole team, or (2) up to six references can be provided per firm on the team (e.g., a prime + 1 subcontractor can submit up to 12 project references)? **Up to six references can be provided per firm on the team. The Offeror can submit up to six references, and any subcontractor can submit up to six references.**

15. Is it possible for local subcontractors or individual experts to be present on multiple proposals? **USTDA does not have an issue with subcontractors participating in multiple proposals as long as it does not violate any agreement the subcontractor may have signed with the Offerors.**

16. **The deadline for this RFP has been extended to 4pm (Brazil local time: GMT-3) February 18, 2021.**