



Crosswalks

Please deliver a Crosswalk separately from the Final Report submission package. The Crosswalk, presented in table format, is a document that references the Contractor's completion of each requirement under each task and each sub-task in the Terms of Reference within the Confidential Final Report (if there is no Confidential version, the Crosswalk should reference pages in the Public Report). Submission of a Crosswalk expedites USTDA's review of the Final Report.

All USTDA-funded secondary agreements require the Contractor to submit a Crosswalk with their USTDA Final Report submission packages, with a limited exception of certain secondary agreements dated prior to January 1, 2020.

Crosswalk Example

TASK 1: Kick-Off Meeting and Document Review

1.1 Document Review

The Contractor shall review relevant background documents on the electricity sector and the Project. At a minimum, the Contractor shall review the following background documents and provide its assessment as to how they could impact the Project:

- Relevant laws and regulations;
- Information on the generation costs and sale prices of electricity (for both power purchase contracts and spot market sales);
- Project pre-feasibility study (provided by the Grantee);
- Project preliminary topographic study (provided by the Grantee); and
- Electricity sector expansion plans.

1.2 Kick-Off Meeting and Workplan

Based on the results of the document review, the Contractor shall prepare an updated work plan to complete these Terms of Reference. The Contractor shall provide a draft of this work plan to the Grantee before the kick-off meeting and shall review that work plan with the Grantee during the kick-off meeting for approval. The approved work plan shall be included in the Task 1 deliverable. The Contractor shall document the participants and meeting minutes of the kick-off meeting.

Deliverable: The Contractor shall prepare a detailed written report of all work performed, analyses conducted, and findings from Task 1.

Terms of Reference Element	Specific Page Number(s)
The Contractor shall review relevant background documents on the electricity sector and the Project.	1-5
At a minimum, the Contractor shall review the following background documents and provide its assessment as to how they could impact the Project:	5-15
<ul style="list-style-type: none"> • Relevant laws and regulations; 	15-17
<ul style="list-style-type: none"> • Information on the generation costs and sale prices of electricity (for both power purchase contracts and spot market sales); 	17-25
<ul style="list-style-type: none"> • Project pre-feasibility study (provided by the Grantee); 	25-28
<ul style="list-style-type: none"> • Project preliminary topographic study (provided by the Grantee); and 	28-30
<ul style="list-style-type: none"> • Electricity sector expansion plans. 	30-45
Based on the results of the document review, the Contractor shall prepare a work plan to complete these Terms of Reference	45-50
The Contractor shall provide a draft of this work plan to the Grantee before the kick-off meeting and shall review that work plan with the Grantee during the kick-off meeting for approval. The approved work plan shall be included in the Task 1 deliverable.	50-60
The Contractor shall document the participants and meeting minutes of the kick-off meeting.	1-60
The Contractor shall prepare a detailed written report of all work performed, analyses conducted, and findings from Task 1.	