

# Grant Process Flow Chart: Completed Activities

1



**Proposal Submission**

2



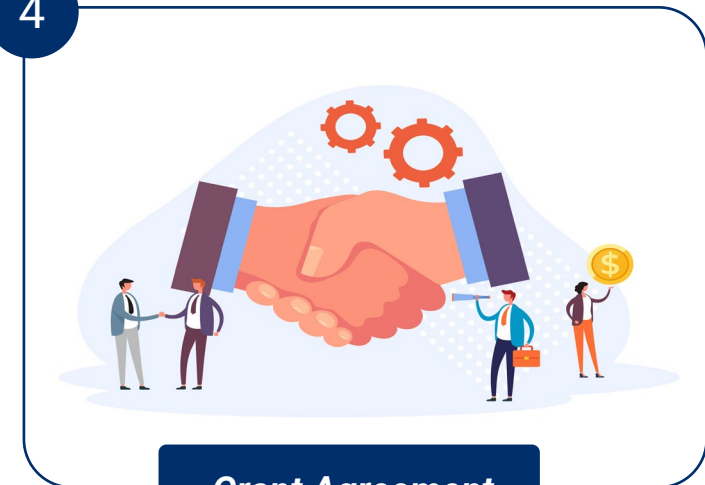
**Due Diligence**

3



**Project Review**

4



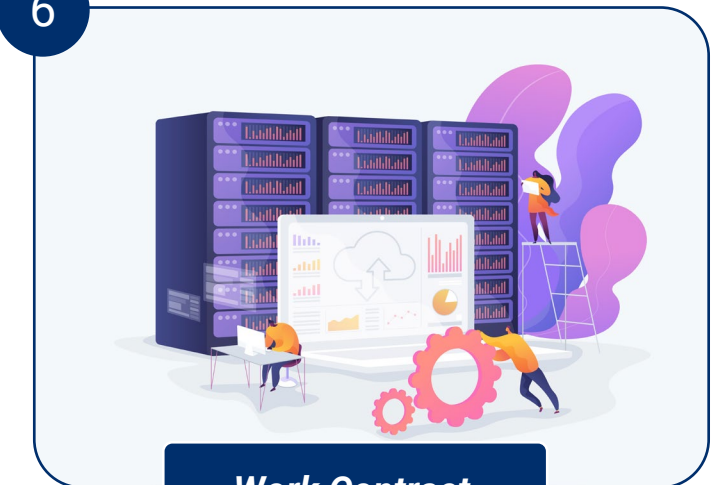
**Grant Agreement**

5



**Contractor Selection**

6



**Work Contract**

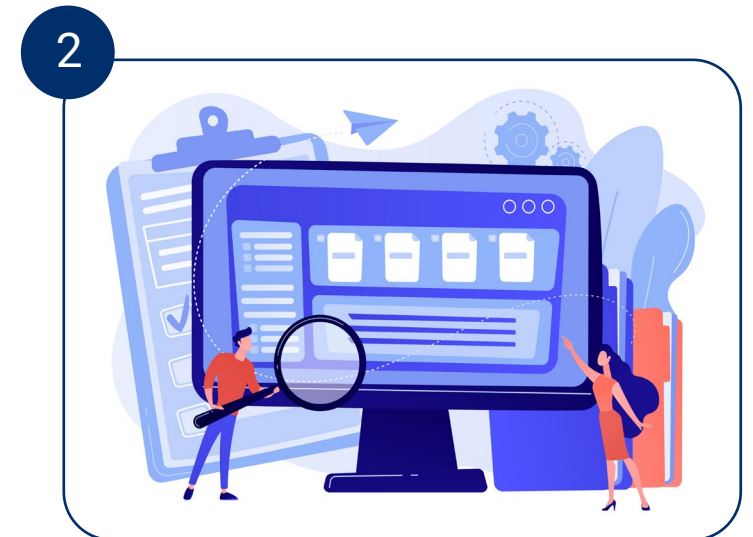
## Step One: Proposal Submission

- Overseas project sponsors [share project ideas with USTDA](#) prior to submitting a formal proposal, including a description of the project and potential sources of financing, U.S. exports and development impact.
- USTDA requests formal proposals for projects of interest. [USTDA's Document Center](#) contains an “Outline for Proposals” that project sponsors must follow.



## Step Two: Due Diligence

- USTDA hires a technical expert to facilitate its review of the project proposal.
- Private sector and parastatal project sponsors complete and submit USTDA's due diligence forms; public sector entities are exempt.
- Project sponsors conduct an initial review of USTDA's template documents including the grant agreement, work contract, and request for proposals (RFP).



## Step Three: Project Review

- Projects that successfully complete the due diligence process are presented to USTDA's leadership for grant funding consideration.
- USTDA notifies the project sponsor if their project has been approved for funding, rejected for funding, or if additional due diligence may be required.



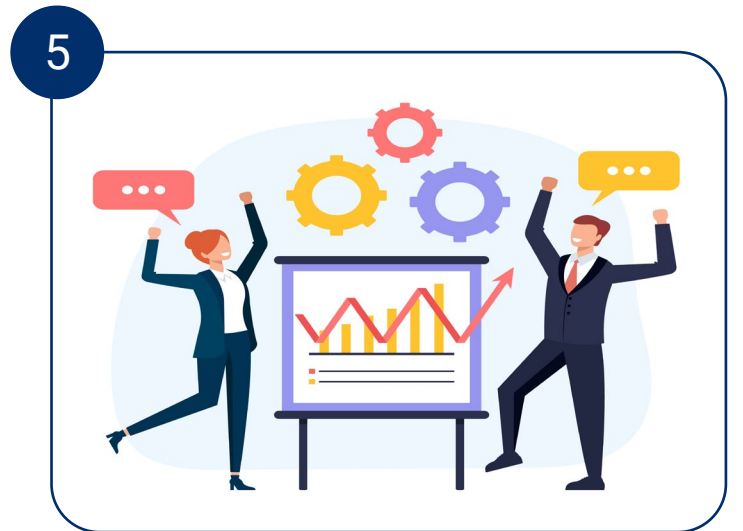
## Step Four: Grant Agreement

- Upon project approval, USTDA provides the project sponsor the draft grant agreement and RFP for review.
- USTDA and the project sponsor negotiate and sign the grant agreement.
- Once the grant agreement is signed, USTDA and the project sponsor finalize the RFP.



## Step Five: Contractor Selection

- [USTDA advertises the RFP](#) on behalf of the project sponsor. U.S. firms submit proposals to the project sponsor, which selects a winning bidder and submits its evaluation materials to USTDA for due diligence review and approval.
- USTDA reserves the right to withhold approval if the U.S. firm does not meet its due diligence requirements. USTDA must approve the project sponsor's contractor selection before the project can proceed.



## Step Six: Work Contract

- Upon USTDA’s issuance of a “no objection” letter, the project sponsor and selected U.S. firm submit a fully negotiated and unsigned work contract for USTDA’s review.
- Once the work contract is approved for signing by USTDA, the project sponsor and U.S. firm may sign the work contract, thereby allowing the USTDA-funded work to commence.

